

# Religious Accommodation Agreement – Final Examinations

**STUDENT DEADLINE**

Students who, because of religious commitment cannot write a formally scheduled examination on the date scheduled, should contact the course director prior to the start of the official examination period to arrange an alternative examination date. For further information on the Religious Accommodation Guidelines, please see [registrar.yorku.ca/exams/accomodation](http://registrar.yorku.ca/exams/accomodation)

**Please Print**

| Student Information |          |             |                |        |
|---------------------|----------|-------------|----------------|--------|
| Student's Name      |          |             | Student Number |        |
| Street Address      |          |             | Home Faculty   |        |
| City                | Province | Postal Code | Telephone      | E-mail |

Based on the guidelines listed above, I require examination accommodation for the following:

| Term | Faculty | Subject | Course Number | Section | Original Date/Time of Exam |
|------|---------|---------|---------------|---------|----------------------------|
|      |         |         |               |         |                            |

| Course Director Information   |
|---|
| <p><b>Complete this section and sign.</b></p> <p><input type="checkbox"/> I have approved the request for examination accommodation to be written by the following date _____</p> <p><b>I understand that grades must be submitted by the deadlines listed on page 2 of this form.</b></p> <p>Course Director's Name _____ Signature: _____ Date: _____<br/>           (or designate)</p> <p><i>In the rare occurrence where arrangements between the student and instructor cannot be made, or if the student does not feel comfortable about approaching the instructor to request a religious accommodation, then the student should contact the Associate Dean of the Faculty in which the course is offered.</i></p> |

**Student:** I understand that it is my responsibility to contact the course instructor prior to the start of the official examination period.

|                     |      |
|---------------------|------|
| Student's Signature | Date |
|---------------------|------|

**Students:** This agreement is valid when you return the completed original form to the home office offering the course with all appropriate signatures prior to the start of the official examination period.

**Departments:** Please forward original form to the Registrar's Office.

**Revised Final Grades Due in Registrar's Office by the  
Date Specified for Faculties**

| <b>FACULTY</b>  | <b>FALL COURSES</b>  | <b>WINTER AND FULL YEAR COURSES</b>  | <b>SUMMER COURSES</b>  |
|---|--|--|--|
| <b>FACULTY OF LIBERAL ARTS AND PROFESSIONAL STUDIES</b> | April 1  | August 1   | 1 <sup>st</sup> Term - September 1<br>2 <sup>nd</sup> Term - October 1   |
| <b>ENVIRONMENTAL STUDIES</b>                            | April 1  | August 1   | 1 <sup>st</sup> Term - September 1<br>2 <sup>nd</sup> Term- October 1  |
| <b>EDUCATION</b><br>(Non-practicum courses)             | April 1  | August 1   | 1 <sup>st</sup> Term - September 1<br>2 <sup>nd</sup> Term- October 1  |
| <b>Practicum Courses</b>                                | At the discretion of the course director.  | At the discretion of the course director.  | At the discretion of the course director.  |
| <b>FINE ARTS</b>  | April 1  | August 1   | 1 <sup>st</sup> Term - September 1<br>2 <sup>nd</sup> Term- October 1  |
| <b>GLENDON</b>  | Middle of March  | Middle of July   | N/A  |
| <b>GRADUATE STUDIES</b>                                 | Consult with the Graduate program office or Office of the Dean.  | Consult with the Graduate program office or Office of the Dean.  | Consult with the Graduate program office or Office of the Dean.  |
| <b>HEALTH</b>   | April 1  | August 1   | 1 <sup>st</sup> Term - September 1<br>2 <sup>nd</sup> Term- October 1  |
| <b>OSGOODE HALL LAW SCHOOL</b>                          | Assistant Dean, JD Program   | Assistant Dean, JD Program   | N/A  |
| <b>SCIENCE AND ENGINEERING</b>                          | April 1  | August 1   | October 30   |
| <b>SCHULICH SCHOOL OF BUSINESS</b>                      | Within one month of receiving examination accommodation or, if endorsed by the instructor, by the end of the next academic term. | Within one month of receiving examination accommodation or, if endorsed by the instructor, by the end of the next academic term. | Within one month of receiving examination accommodation or, if endorsed by the instructor, by the end of the next academic term. |

Protection of Privacy: Personal information in connection with this form is collected under the authority of *The York University Act, 1965* for educational, administrative and statistical purposes. The information will be used to process your enrolment and registration in academic programs; to record and track your academic progress; and for related record-keeping purposes. If you have any questions about the collection, use or disclosure of this information by York University, please contact the Manager, Student Client Services, W120 Bennett Centre for Student Services, York University, 4700 Keele Street, Toronto ON, M3J 1P3, 416-872-9675.